

ACCOMMODATION ESTABLISHMENTS (tour_occ)

Reference Metadata in Euro SDMX Metadata Structure
(ESMS)

Compiling agency: INSTAT

Time Dimension: 2023-A0

Data Provider: STS

Data Flow: TOUR_ESMSSP_A

Reference Metadata

1. Contact	2
2. Metadata update	2
3. Statistical presentation.....	2
4. Unit of measure.....	5
5. Reference period	5
6. Institutional mandate.....	5
7. Confidentiality	5
8. Release policy	6
9. Frequency of dissemination.....	6
10. Accessibility and clarity	6
11. Quality management	7
12. Relevance	8
13. Accuracy and reliability	9
14. Timeliness and punctuality.....	10
15. Coherence and comparability	10
16. Cost and burden	11
17. Data revision	11
18. Statistical processing	11
19. Comment	13
Annex.....	13

1. Contact	
1.1. Contact organisation	Institute of Statistics, INSTAT
1.2. Contact organisation unit	Short Term Statistics Unit, Directory of Economic Statistics
1.3. Contact name	Ervisa Bushati
1.4. Contact person function	Specialist, Short Term Statistics Unit
1.5. Contact mail address	St. Vllazën Huta, Building 35, Entrance 1, ZIP Code 1017, Tirana.
1.6. Contact email address	ebushati@instat.gov.al
1.7. Contact phone number	+(355) 4 233356 / 233/ 240
1.8. Contact fax number	+(355) 4 228300
2. Metadata update	
2.1. Metadata last certified	20.02.2024
2.2. Metadata last posted	20.02.2024
2.3. Metadata last update	20.02.2024
3. Statistical presentation	
3.1. Data description	<p>The purpose of the survey on accommodation establishments and other similar to them is to monitor tourist activities; to collect important indicators on tourism from the supply side; capture trends on resident nights and visitors, rooms, etc; to calculate statistical indicators on the Albanian tourism accommodation offer in monthly periods that are important to determine the tourism sector's capacity development trend. The data is collected monthly through the questionnaire "Accommodation Establishments Survey".</p> <p>The variables collected by the survey are the following:</p> <ul style="list-style-type: none"> • Number of residents; • Number of non-residents; • Nights spent by residents; • Nights spent by non-residents; • Number of room nights sold to residents; • Number of room nights sold to non- residents; • Number of bedrooms; • Number of bed-places; • The number of days that the accommodation establishment was closed during

	<p>the reference month.</p> <p>The collection of these variables and the calculation of capacity and occupancy levels satisfy the requirements of Annex I "Supply side- Accommodation Statistics" of European Union (EU) Regulation no. 692/2011.</p>	
<p>3.2. Classification system</p>	<p><u>Nace Rev.2</u></p> <p>Tourism accommodation establishments are classified and described in groups according to NACE Rev. 2 classification as follow:</p> <p><i>55.10 Hotels and similar accommodation.</i> This class includes accommodation provided by: hotels, resort hotels, suite/apartment hotels and motels.</p> <p><i>55.20 Holiday and other short-stay accommodation.</i> This class includes accommodation provided by: children and other holiday homes, visitor flats and bungalows, cottages and cabins without housekeeping services, youth hostels and mountain refuges.</p> <p><i>55.30 Camping grounds, recreational vehicle parks and trailer parks.</i> This class includes: provision of accommodation in campgrounds, trailer parks, recreational camps and fishing and hunting camps for short stay visitors, provision of space and facilities for recreational vehicles.</p> <p><u>NUTS II</u></p> <p>Statistical regions at level 1, 2 and 3 are defined according to the NUTS II territorial division, which is a unified classification and is used as a basis for the collection and processing of European Regional Statistics.</p> <p>The information below includes which prefectures are in the North, Center and South region.</p> <ol style="list-style-type: none"> 1. Northern Region: Dibër, Durrës, Kukës, Lezhë, Shkodër; 2. Centre Region: Elbasan, Tiranë; 3. South Region: Berat, Fier, Gjirokastër, Korçë, Vlorë. <p><u>Coastal areas</u></p> <p>Coastal areas are Local Administrative Units (LAUs) that are on or near a coastline. Coastal areas are classified according to the following two categories:</p> <ul style="list-style-type: none"> • Coastal areas: LAUs bordering the coastline or LAUs having at least 50% of their surface at a distance of 10 km from the coastline; • Non-coastal areas: LAUs that are not "coastal areas"; which means LAUs that are not bordered by the coastline and have less than 50% of their surface at a distance of 10 km from the coastline. <p>Additional Comments: The NUTS III and DEGURBA classification does not apply.</p>	
<p>3.3. Sector coverage</p>	<p>3.3.1 Capacity</p>	<p>Census among units: classified in 55.10 with 10 or more employees; all enterprises classified in 55.02 and 55.30.</p> <p>For small enterprises classified in 55.10, a sample is taken, using stratification by size of the enterprise.</p> <p>According to Regulation 692/2011, NACE 55.1, 55.2 and 55.3 are covered.</p>
	<p>3.3.2 Occupancy</p>	<p>Census among units: classified in 55.10 with 10 or more employees; all enterprises classified in 55.02 and 55.30.</p>

		For small enterprises classified in 55.10, a sample is taken, using stratification by size of the enterprise. According to Regulation 692/2011, NACE 55.1, 55.2 and 55.3 are covered.
3.4. Statistical concepts and definitions		<p>Statistical concepts and definitions are based on Regulation 692/2011 and <u>Methodological Manual for Tourism Statistics</u>.</p> <p>Definitions:</p> <p>Accommodation establishments in accommodation statistics includes all tourist accommodation establishments providing, as a paid service (although the price might be partially or fully subsidized), short-term or short-stay accommodation services.</p> <p>Bedroom: is the unit formed by one room or groups of rooms which are rented by tourists as a whole (and constituting an indivisible rental).</p> <p>Bed place: is determined by the number of persons who can stay overnight in the beds set up in the establishment, ignoring any extra beds that may be set up upon customer request.</p> <p>Arrival: is defined as a person who stays at least one night in the hotel, children included.</p> <p>Resident: is considered a person who has resided in Albania for more than 12 consecutive months.</p> <p>Non-Resident: is considered a person who has not resided in Albania for more than 12 consecutive months.</p> <p>Night spent: (or overnight stay) is each night a guest / tourist (resident or non-resident) actually spends (sleeps or stays) in a tourist accommodation establishment or non-rented accommodation.</p> <p>The net occupancy rate of bed places = $\frac{\text{Number of nights spent}}{\text{Number of available bed places}} * 100$, measures the percentage of occupied bed places for “Hotels and similar accommodation”.</p> <p>The net occupancy rate of bedrooms = $\frac{\text{Number of occupied bedrooms}}{\text{Number of available bedrooms}} * 100$, measures the percentage of occupied bedrooms for “Hotels and similar accommodation”.</p>
3.5. Statistical unit		Local units with economic sectors: NACE Rev.2 55.1; 55.2; 55.3 whenever this information is available at <i>local unit level</i> ; and the unit with primary/secondary activity in NACE Rev.2 55.1; 55.2; 55.3 The statistical coverage is in line with the Regulation no. 692/2011 .
3.6. Statistical population		All local unit (accommodation establishments) offering short-stay accommodation as a paid service (although the price might be partially or fully subsidized) to tourists as defined in NACE Rev.2 55.1, 55.2 and 55.3.
3.7. Reference area		Accommodation statistics cover all the territory of Albania.

3.8. Time coverage	3.8.1 Hotels and similar accommodation (NACE 55.1) (Year)	2018
	3.8.2 Holiday and other short-stay accommodation (NACE 55.2) (Year)	2018
	3.8.3 Camping grounds, etc. (NACE 55.3) (Year)	2018
3.9. Base period	Not applicable	
4. Unit of measure	Capacity: Absolute values. Occupancy: Absolute values and percentages.	
5. Reference period	5.1 Capacity	2023
	5.2 Occupancy	Annual = 2023 Monthly = August 2023
6. Institutional mandate		
6.1. Legal acts and other agreements	6.1.1 European level	Regulation 692/2011 ; Regulation 1051/2011 .
	6.1.2 National level	Law No.17 / 2018 "On Official Statistics" ; National Statistical Program Official, 2022-2026 .
6.2. Data sharing	The time series of monthly data starting from January 2018 and onwards for the main indicators was sent to EUROSTAT in September 2020.	
7. Confidentiality		
7.1. Confidentiality - policy	The data collected are considered as strictly confidential and used only for statistical purposes and scientific research in accordance with the national Statistical Law No.17/2018 "On Official Statistics" , date 10.03.2018 and the Law no. 9887, dated 10.03.2008 "Personal Data Protection", Article 31 of the Law on Official Statistics clearly define that all statistical information collected by INSTAT are confidential and may only be used or published in such summary tables that do not identify the information of the unit. The direct identification is called when a statistical unit is directly identified by the name, address or any officially recognized identification number. When data processing is performed in such a way as to enable the data subject to be identified, the data must be coded immediately so that the entities are no longer recognized.	
7.2. Confidentiality - data treatment	Albanian Institute of Statistics protects and does not disseminate data it has obtained or it has access to, which enable the direct or indirect identification of the statistical units. Albania Institute of Statistics takes all appropriate preventive measures so as to render impossible the identification of individual statistical units by technical or other means that might reasonably be used by a third party. Statistical data that could potentially enable the identification of the statistical unit are disseminated by Albania Institute of Statistics if and only if: a) These data have been treated, as it is specifically set out in the Regulation, in	

	<p>such a way that their dissemination does not prejudice statistical confidentiality or</p> <p>b) The statistical unit has given its consent, without any reservations, for the disclosure of data.</p> <p>The confidential data that are transmitted to Albania Institute of Statistics are used exclusively for statistical purposes and the only persons who have the right to have access to these data are the personnel engaged in this task. Issues referring to the observance of statistical confidentiality are examined by the staff working in Albania Institute of Statistics. The responsibilities of this staff are to recommend on: which detailed level the statistical data can be disseminated, so as the identification, either directly or indirectly, of the surveyed statistical unit is not possible; the anonymization criteria for the microdata provided to users; the access granting to researchers on confidential data for scientific purposes.</p>
8. Release policy	
8.1. Release calendar	<p>Notifications about the dissemination of statistics are published in the release calendar, which is available on the website. The announcements and delays are pre-announced in this calendar. In the case of delays, the date of the next publication and the explanation of the reasons for the delays are specified.</p>
8.2. Release calendar access	<p>The Calendar of Publications is available on the INSTAT website.</p>
8.3. User access	<p>In accordance with article 34 of Law No. 17/2018 "On Official Statistics", official statistics are disseminated so that all users have an immediate and equal right and all possible forms of media are used. INSTAT and statistical agencies, having in the program the responsibilities of dissemination, seek to meet every requirement of any organization or individual for unpublished data or specific analysis. The following dissemination channels are used to release the results of the Accommodation Establishments Survey:</p> <ol style="list-style-type: none"> 1. Press Release; 2. Written requests (by mail or <u>e-mail</u>); 3. Special publications 4. Data request via the form on the INSTAT website.
9. Frequency of dissemination	<p>Accommodation Establishments Statistics 2023 data are disseminated on monthly basis.</p>
10. Accessibility and clarity	
10.1. News release	<p>The news release on Accommodation Establishments Survey statistics are available on INSTAT website. The format of press release is defined by publication sector as well as the date of release. Press releases of Accommodation Establishments Survey are published online at INSTAT's website.</p>
10.2. Publications	<p>Accommodation Statistics Results are published in a dedicated publication, Regional Statistical Yearbook, Albania in Figures and Tourism in figures.</p>

10.3. On-line database	<p>All the information is available in both Albanian and English language. The data on Accommodation Establishments Survey are located in the statistical database and can be found at the following link: Database.</p> <p>Figures can also be found in excel format where key indicators are published and tables can be found at the following link: Figures.</p>	
10.4. Micro – data access	<p>Data bases at micro level are not published due to confidentiality reasons. Aggregated data is the only type of data that is provided to external users. Even the micro data are not published they can be accessed based on the article 31, point 7 of the law No. 17/2018, dated 17.04.2018 “On official statistics”.</p>	
10.5. Other	<p>Users can submit specific requests for data from the survey through the INSTAT website: Data request</p>	
10.6. Documentation on methodology	<p>A short explanation related to the definitions of the main concepts and methodological explanations are provided to users in the end of press releases and publications. Additional support information is given to internal users when needed or required.</p>	
10.7. Quality documentation	<p>The short term statistics unit document all the work processes and procedures of Accommodation Establishments Survey for internal purposes.</p>	
11. Quality management		
11.1. Quality assurance	<p>INSTAT is committed to ensure the highest quality with respect to the compilation of statistical information. In accordance with the Statistics Law, INSTAT use statistical methods and processes in compliance with internationally recognized scientific principles and standards conduct ongoing analyses of the statistics with a view to quality improvements and ensure that statistics are as up to-date. In performing its tasks it follows the general principles of quality management from the European Statistics Code of Practice. INSTAT declares that it takes into account the following principles: impartiality, quality of processes and products, user orientation, employee orientation, effectiveness of statistical processes, reducing the workload for respondents.</p>	
11.2. Quality assessments	11.2.1 Main strengths	<p>All the requirements of the Regulation are taken in to consideration, response rate is under control, data and metadata are easily accessible to users, etc.</p>
	11.2.2 Main weaknesses	<p>One of the main quality limitations in these monthly surveys is related to the fact that INSTAT’s sampling team had to rely on employment as a ‘proxy’ of capacity of the tourism accommodation establishments, instead of the number of bed places, which is not available in the Statistical Business Register. The fact that INSTAT does not possess complete information on capacity of all the establishments in the sampling frame, also does not</p>

		<p>allow it to exclude units which are optional to the Regulation. Considerable number of units which were selected in the initial sample turned out to be ineligible. We say ineligible because these units on the field resulted to exercise different activity other than the one of accommodation (out of scope units); were closed; it was impossible to find the unit from the address in the Statistical Business Register (no contact units). During data analysis, units out of scope purpose of the survey (without contacts) are treated as refusal (imputed or compensated with weights). It results that this problem is present in small companies.</p>				
	11.2.3 Quality improvements compared with previous reference year	The 2023 sample included all units from the list of target population (enterprises) classified in 55.02 and 55.30 according to NACE. Rev 2.				
12. Relevance						
12.1. User needs	<p>12.1.1 European level See: Regulation 692/2011</p> <p>12.1.2 Main users on a national level Key users are national authorities, public institutions and agencies, the media, research and business entities, universities, students, international users (EUROSTAT, UNWTO, OECD). Representatives of the main users of statistical data are members of Statistical Council. The major role of the Council is to meet the needs of the widest range of users.</p>					
12.2. User satisfaction	<p>INSTAT analyzes page views every year and clicks about “Tourism statistics Accommodation Establishments Survey” in 2023 are 17,031.</p> <p>INSTAT conducts an annual survey to measure User Satisfaction.</p> <p>The 2023 survey results show that the overall quality of the topic " Tourism statistics Accommodation Establishments Survey " was rated 4.00 (80.0%) on a scale of 1 (very poor) to 5 (very good).</p>					
12.3. Completeness	<p>12.3.1 Completeness</p> <table border="1" data-bbox="395 1592 1501 2056"> <tr> <td data-bbox="395 1592 703 1749">12.3.1.1 Completeness</td> <td data-bbox="703 1592 1501 1749">Partially compliant with the requirements of Regulation on tourism statistics 692/2011 as well as recommendations laid down in the Methodological Manual for tourism statistics.</td> </tr> <tr> <td data-bbox="395 1749 703 2056">12.3.1.2 If not complete, please specify why and list deviations from Reg.</td> <td data-bbox="703 1749 1501 2056"> <ul style="list-style-type: none"> The methodology used for data collection is not fully in line with the regulation. The sample is designed using number of employees for stratification, as size class as well as an auxiliary variable on sample allocation phase of the tourist accommodation establishments, instead of number of bed places as the relevant regulation requires. Unavailability of a comparable DEGURBA </td> </tr> </table>		12.3.1.1 Completeness	Partially compliant with the requirements of Regulation on tourism statistics 692/2011 as well as recommendations laid down in the Methodological Manual for tourism statistics.	12.3.1.2 If not complete, please specify why and list deviations from Reg.	<ul style="list-style-type: none"> The methodology used for data collection is not fully in line with the regulation. The sample is designed using number of employees for stratification, as size class as well as an auxiliary variable on sample allocation phase of the tourist accommodation establishments, instead of number of bed places as the relevant regulation requires. Unavailability of a comparable DEGURBA
12.3.1.1 Completeness	Partially compliant with the requirements of Regulation on tourism statistics 692/2011 as well as recommendations laid down in the Methodological Manual for tourism statistics.					
12.3.1.2 If not complete, please specify why and list deviations from Reg.	<ul style="list-style-type: none"> The methodology used for data collection is not fully in line with the regulation. The sample is designed using number of employees for stratification, as size class as well as an auxiliary variable on sample allocation phase of the tourist accommodation establishments, instead of number of bed places as the relevant regulation requires. Unavailability of a comparable DEGURBA 					

		<p>classification.</p> <ul style="list-style-type: none"> • Due to unavailability of the information on capacity of these establishments, it has not been possible to eliminate small units with less than 20 bed-places (or 20 pitches) from the target population, which are optional to the Regulation. • During the year 2023, the monthly data were transmitted to Eurostat 1 week with delay.
<p>12.3.2 Thresholds used ("limitation of the scope")</p>		
	<p>12.3.2.1 Hotels and similar accommodation (NACE 55.1)</p>	<ul style="list-style-type: none"> • Includes: all enterprises classified in 55.10 with 10 or more employees; all establishments classified in 55.02 and 55.30. • For small enterprises classified in 55.10, a sample is taken, using stratification according to the size of the enterprise. <p>According to Regulation 692/2011, NACE 55.1, 55.2 and 55.3 are covered.</p>
	<p>12.3.2.2 Holiday and other short-stay accommodation (NACE 55.2)</p>	<ul style="list-style-type: none"> • Includes: all enterprises classified in 55.10 with 10 or more employees; all establishments classified in 55.02 and 55.30. • For small enterprises classified in 55.10, a sample is taken, using stratification according to the size of the enterprise. <p>According to Regulation 692/2011, NACE 55.1, 55.2 and 55.3 are covered.</p>
	<p>12.3.2.3 Camping grounds, etc. (NACE 55.3)</p>	<ul style="list-style-type: none"> • Includes: all enterprises classified in 55.10 with 10 or more employees; all establishments classified in 55.02 and 55.30. • For small enterprises classified in 55.10, a sample is taken, using stratification according to the size of the enterprise. <p>According to Regulation 692/2011, NACE 55.1, 55.2 and 55.3 are covered.</p>
<p>13. Accuracy and reliability</p>		
<p>13.1. Overall accuracy</p>	<p>Quality controls and validation of data are actions carried out throughout the process. It is a problem of the lack of one dedicated register for accommodation establishments which includes all the necessary variables to produce qualitative tourism statistics. When this register will be established, this will certainly contribute to a gradual reduction of under-coverage errors. The degree of under-coverage is unknown, because we do not know exactly how much is the actual number of all accommodation structures in Albania. Monthly surveys have helped to obtain very accurate information regarding under-coverage, and hence this problem exists only with the small units. All units that offer accommodation are not always registered in relevant activity in the Statistical Business Register</p>	

	(especially LU).								
13.2. Sampling error	Not applicable.								
13.3. Non - sampling error	<p>Monthly non-response is estimated at around 5,4 % and missing information is imputed using appropriate mathematical methods which take on board longitudinal data.</p> <p>Item non-response rate for the main variable are:</p> <ul style="list-style-type: none"> • The total number of clients during the month of resident visitors is 0 %; • The total number of overnight stays during the month by resident visitors is 0 %. <p>Over-coverage is possible when a unit is registered in the activity under observation, but it actually performs some other activity, which is not the subject of observation, or it is not active anymore.</p> <p>Over coverage rate for Accommodation Establishments Survey is 1,5 %.</p>								
14. Timeliness and punctuality									
14.1. Timeliness	<p>Results of Accommodation Establishments Survey are published on INSTAT website 51 days after the end of the reference period (T + 51 days). The reference period of these results of the Accommodation Establishments Survey is December 31st, 2023.</p> <table border="1"> <tr> <td>Reference period</td> <td>12/31/2023</td> </tr> <tr> <td>Date of publication</td> <td>2/20/2024</td> </tr> <tr> <td>Timeliness</td> <td>51</td> </tr> </table>	Reference period	12/31/2023	Date of publication	2/20/2024	Timeliness	51		
Reference period	12/31/2023								
Date of publication	2/20/2024								
Timeliness	51								
14.2. Punctuality	<p>The data of the Accommodation Establishments Survey are disseminated according to the publication calendar. The publication of Accommodation Establishments Survey has been punctuality in time to 100% of publications carried out over the years.</p> <table border="1"> <tr> <td>Reference period</td> <td>12/31/2023</td> </tr> <tr> <td>Date of announcement</td> <td>2/20/2024</td> </tr> <tr> <td>Date of publication</td> <td>2/20/2024</td> </tr> <tr> <td>Time lag</td> <td>0</td> </tr> </table>	Reference period	12/31/2023	Date of announcement	2/20/2024	Date of publication	2/20/2024	Time lag	0
Reference period	12/31/2023								
Date of announcement	2/20/2024								
Date of publication	2/20/2024								
Time lag	0								
15. Coherence and comparability									
15.1. Comparability - geographical	Data is fully comparable. See 3.7								
15.2. Comparability - over time	15.2.1 Hotels and similar accommodation (NACE 55.1)	See 3.8.1							
	15.2.2 Holiday and other short-stay accommodation (NACE 55.2)	See 3.8.2							
	15.2.3 Camping grounds, etc. (NACE 55.3)	See 3.8.3							
15.3. Coherence - cross domain	There is no other source of similar data on capacity and occupancy of accommodation establishments with which comparisons or imputations can be								

	made.	
15.4. Coherence - internal	Coherence between annual and monthly data: Full Coherence	
16. Cost and burden	<p>The staff working for the Accommodation Establishments Survey are:</p> <ul style="list-style-type: none"> • 1 specialist in the field of tourism (Short-Term Statistics Unit); • 1 methodology specialist (Methodology Unit); • 1 IT specialist (Computer Software Development Unit); • 1 specialist (Data Collection Planning and Management Unit); • 14 staff from the Regional Offices; • 21 enumerators staff; • 1 controller (Data Collection Coordination Unit). 	
17. Data revision		
17.1. Data revision - policy	17.1.1 Capacity	<p>Revision policy of is done in accordance with general revision policy and errors treatment policy introduced by INSTAT in the links below:</p> <ul style="list-style-type: none"> • Revision Policy; • The errors treatment policy.
	17.1.2 Occupancy	<p>Revision policy of is done in accordance with general revision policy and errors treatment policy introduced by INSTAT in the links below:</p> <ul style="list-style-type: none"> • Revision Policy; • The errors treatment policy.
17.2. Data revision - practise	17.2.1 Capacity	<p>After the cut-off date of the period, the respective period will remain subject to revisions and may be revised subject to provision of more updated information from respondents, should to new methodological changes be introduced. Revision of the previous month is possible during each month and adjustments can be made at the end of each year for the twelve months. The latter would be considered so as to avoid break in series.</p>
	17.2.2 Occupancy	<p>After the cut-off date of the period, the respective period will remain subject to revisions and may be revised subject to provision of more updated information from respondents, should to new methodological changes be introduced. Revision of the previous month is possible during each month and adjustments can be made at the end of each year for the twelve months. The latter would be considered so as to avoid break in series.</p>
18. Statistical processing		
18.1. Source data	18.1.1 Source data	
	18.1.1.1 Source data	Sample survey
	18.1.1.2 Name of data collection in national language	Anketa e Strukturave Akomoduese
	18.1.1.3 Name of data collection in English	Accommodation

	Establishments Survey												
	<p>18.1.2 Population frame</p> <p>18.1.2.1 Population frame</p> <table border="1"> <tr> <td>18.1.2.1.1 Capacity</td> <td>Statistical Business Register (T-2)</td> </tr> <tr> <td>18.1.2.1.2 Occupancy</td> <td>Statistical Business Register (T-2)</td> </tr> </table> <p>18.1.2.2 Update of population frame</p> <table border="1"> <tr> <td>18.1.2.2.1 Capacity</td> <td>Monthly</td> </tr> <tr> <td>18.1.2.2.2 Occupancy</td> <td>Monthly</td> </tr> </table> <p>18.1.2.3 Other or additional comments</p> <p>18.1.2.4 Coverage errors of population frame</p> <table border="1"> <tr> <td>18.1.2.4.1 Capacity</td> <td>Not Applicable</td> </tr> <tr> <td>18.1.2.4.2 Occupancy</td> <td>Not Applicable</td> </tr> </table> <p>18.1.3 Sampling design</p> <p>Are included: all enterprises classified in 55.10 with 10 or more employees; all establishments classified in 55.02 and 55.30. For small enterprises classified in 55.10, a sample is taken, using stratification according to the size of the enterprise.</p> <p>18.1.4 Other or additional comments on source data, population frame or sampling design (e.g. differences per NACE class)</p> <p>The 2023 sample included all units from the list of target population (enterprises) classified in 55.02 and 55.30 according to NACE Rev 2.</p>	18.1.2.1.1 Capacity	Statistical Business Register (T-2)	18.1.2.1.2 Occupancy	Statistical Business Register (T-2)	18.1.2.2.1 Capacity	Monthly	18.1.2.2.2 Occupancy	Monthly	18.1.2.4.1 Capacity	Not Applicable	18.1.2.4.2 Occupancy	Not Applicable
18.1.2.1.1 Capacity	Statistical Business Register (T-2)												
18.1.2.1.2 Occupancy	Statistical Business Register (T-2)												
18.1.2.2.1 Capacity	Monthly												
18.1.2.2.2 Occupancy	Monthly												
18.1.2.4.1 Capacity	Not Applicable												
18.1.2.4.2 Occupancy	Not Applicable												
18.2. Frequency of data collection	Data are compiled on monthly basis.												
18.3. Data collection	<p>18.3.1 Type of survey</p> <table border="1"> <tr> <td>18.3.1.1 Capacity</td> <td>Business survey collected by the INSTAT</td> </tr> <tr> <td>18.3.1.2 Occupancy</td> <td>Business survey collected by the INSTAT</td> </tr> </table> <p>18.3.2 Data collection methods</p> <table border="1"> <tr> <td>18.3.2.1 Capacity</td> <td>Tablet Assisted Personal Interview.</td> </tr> <tr> <td>18.3.2.2 Occupancy</td> <td>Tablet Assisted Personal Interview.</td> </tr> </table>	18.3.1.1 Capacity	Business survey collected by the INSTAT	18.3.1.2 Occupancy	Business survey collected by the INSTAT	18.3.2.1 Capacity	Tablet Assisted Personal Interview.	18.3.2.2 Occupancy	Tablet Assisted Personal Interview.				
18.3.1.1 Capacity	Business survey collected by the INSTAT												
18.3.1.2 Occupancy	Business survey collected by the INSTAT												
18.3.2.1 Capacity	Tablet Assisted Personal Interview.												
18.3.2.2 Occupancy	Tablet Assisted Personal Interview.												

18.4. Data validation	18.4.1 Capacity	For enterprises that complete the monthly questionnaire, there are a number of cross-validation pre-checks in order to limit data entry errors in the program. If any error is found, INSTAT first contacts the enumerator, the regional office, and finally the respondent and the error is edited. Once the data is entered to the central database, a considerable number of estimates, cross-sectional and longitudinal checks are applied and for each possible edit a note is placed in the dedicated "Notes" section. If again after this phase errors or inconsistencies are found in the individual data of the enterprises, the contact process resumes first with the respondent, the regional office, and finally with the respondent, the error is edited and again for each possible edit a note is placed in dedicated to "Notes".
	18.4.2 Occupancy	For enterprises that complete the monthly questionnaire, there are a number of cross-validation pre-checks in order to limit data entry errors in the program. If any error is found, INSTAT first contacts the enumerator, the regional office, and finally the respondent and the error is edited. Once the data is entered to the central database, a considerable number of estimates, cross-sectional and longitudinal checks are applied and for each possible edit a note is placed in the dedicated "Notes" section. If again after this phase errors or inconsistencies are found in the individual data of the enterprises, the contact process resumes first with the respondent, the regional office, and finally with the respondent. The error is edited and again for each possible edit a note is placed in dedicated to "Notes".
18.5. Data compilation	Missing data at the enterprise level are imputed using appropriate mathematical methods with data from previous periods. Sometimes unsustainable enterprise-level data or indicators are identified that need to be deleted. The next step is imputation at the enterprise-level level or indicator as appropriate, using data from previous periods. In some cases, mathematical techniques (hot deck imputation) are also used. Whenever large hotels do not respond, missing information cannot be covered by weights; therefore we need to put all of its information in the data set. And this is done again through past data and statistical techniques.	
18.6. Adjustment	Not applicable.	
19. Comment		
Annex		